

## **Appointments to Outside Bodies – Lancaster University Court and the Board of Trustees of the Lancaster Charity**

**1 February 2017  
Report of the Chief Executive**

### **PURPOSE OF REPORT**

To consider appointing to two vacancies, one which has arisen at Lancaster University Court and one on the Board of Trustees of the Lancaster Charity.

**This report is public**

### **RECOMMENDATION**

- (1) That Council notes that one vacancy has arisen on the Lancaster University Court and one vacancy has arisen on the Board of Trustees of the Lancaster Charity, and;**
- (2) That nominations for each vacancy be made and voted upon at this meeting.**

#### **1.0 Introduction**

- 1.1 Councillor Matt Mann was appointed by Council to Lancaster University Court when appointments were made to outside bodies following the 2015 election. His appointment was re-confirmed at the Annual Council Meeting 16 May 2016. The Council makes appointments to five places on the Court.
- 1.2 A vacancy for one of the places has arisen following Councillor Mann's resignation from the Council.
- 1.3 Councillor Tracy Brown was appointed to the Board of Trustees of the Lancaster Charity following the 2015 election and her appointment was re-confirmed at the Annual Council meeting on 16 May 2016. The Council makes appointments to six places on the Board of Trustees. Councillor Brown is no longer able to attend meetings of the Board and has therefore resigned.

#### **2.0 The Lancaster University Court**

- 2.1 The Court offers a means whereby the wider interests served by the University can be associated with the institution, and provides a public forum where members of Court can raise any matters about the University. The Court has an annual meeting at which it receives reports on the working of the University, discusses any matters relating to the University, and conveys its views to the Council or the Senate of the University.
- 2.2 A majority of the members of the Court are from outside the University, representing the local community and other designated bodies, such as the Council, with an interest in the work of the University. The membership also

includes representatives of the staff of the University (both academic and non-academic) and the student body. The Court meets once a year on either the last Saturday in January or the first Saturday in February.

### **3.0 The Board of Trustees of the Lancaster Charity**

3.1 Lancaster Charity, which dates from 1860 and arose from a bequest in the will of notable Lancaster gentleman William Penny, provides affordable, comfortable homes for local people in need.

3.2 It is managed by a board of Trustees, and registered with the Charity Commission and is also a member of the National Association of Almshouses.

3.3 It may be useful to provide information on the time commitment for this appointment: there are four full Trustee Meetings which are always held on the second Tuesday of January, April, July and October. Meetings are held at William Penny's, Regent Street, Lancaster and commence at 10.30am. They last usually no more than 90 minutes. In addition there are two Trustee inspection visits which take place during the year, one in Lancaster and one in Morecambe, which Trustees are asked to attend., The Lancaster visit is always the first Tuesday in July, commencing 2pm at Penny's Hospital, King Street Lancaster and closing with afternoon tea at William Penny's. The event is usually completed by 4.30pm. The Morecambe visit to Platten and Benson Almshouses varies dependent on when Easter falls, but is always towards the end of April. This year it is due to take place on Tuesday 25 April, commencing 11am at Platten Grove, and lasts no more than an hour.

3.4 Trustees are also encouraged to participate in Resident events held during the year, such as our traditional summer outing (August), trip to Blackpool Lights (November), and Christmas Lunch (December).

### **4.0 Proposal Details**

4.1 Council has previously decided that the five appointments to Lancaster University Court, and the six appointments to the Board of Trustees of the Lancaster Charity, should be filled by way of nominations and voting at full Council.

### **5.0 Conclusion**

5.1 Council is asked to consider appointing to the vacant places on the Lancaster University Court and Board of Trustees of the Lancaster Charity.

#### **CONCLUSION OF IMPACT ASSESSMENT**

**(including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)**

None directly arising from this report.

#### **LEGAL IMPLICATIONS**

None directly arising from this report.

#### **FINANCIAL IMPLICATIONS**

Members of Outside Bodies are entitled to travel expenses which will be met from within existing democratic representation budgets.

**OTHER RESOURCE IMPLICATIONS****Human Resources:**

None

**Information Services:**

None

**Property:**

None

**Open Spaces:**

None

**SECTION 151 OFFICER'S COMMENTS**

The Section 151 Officer has been consulted and has no further comments.

**MONITORING OFFICER'S COMMENTS**

The Monitoring Officer has been consulted and has no further comments.

**BACKGROUND PAPERS**

None

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